# Approval of the City of El Cerrito’s Calendar Years (CY) 2012 & 2013 Growth Management Program Compliance Checklist

## Summary of Issues

The City of El Cerrito has submitted its Calendar Years 2012 & 2013 GMP Checklist. An estimated allocation of $362,459 in 18 percent Local Street Maintenance and Improvement (LSM) funds will be paid out for FY 2013-14 subject to the Authority making a findings of compliance with the Measure J GMP.

## Recommendations

Staff recommends approval of the City of El Cerrito’s GMP Compliance Checklist and payment of $362,459 in Fiscal Year (FY) 2013-14 Local Street Maintenance and Improvement (LSM) funds to the City of El Cerrito, with a second (off-year) payment of FY 2014-15 funds on the one-year anniversary of the first payment.

## Financial Implications

A total of $13,662,000 is estimated to be available for Local Street Maintenance and Improvement funds in FY 2013-14, based on actual sales tax receipts to date.

## Options

The Authority has the option to disapprove a checklist, request additional information, such as an audit of a specific checklist question, grant conditional approval, or otherwise apply flexibility to individual circumstances.

## Attachments (See PC Packet dated 6/3/15)

A. Acknowledgement letter from CCTA’s Deputy Executive Director, Planning, Martin Engelmann, to Yvetteh Ortiz, Public Works Director/City Engineer, May 5, 2015

B. City of El Cerrito’s CY 2012 & 2013 GMP Compliance Checklist. (abridged – full version available at [www.ccta.net](http://www.ccta.net))

## Changes from Committee

None
Background

The Measure J Growth Management Program (GMP), as amended, requires that every two years the Authority review local compliance with the GMP and allocate funds to cities, towns, and the County, subject to submission of a Statement of Compliance by the local jurisdiction and findings made by the Authority.

The Biennial Compliance Checklist provides a vehicle for measuring local jurisdictions’ fulfillment of the requirements of the Measure J Growth Management Program. The Measure J Checklist for this reporting period covers CY 2012 & 2013. Jurisdictions found to be in compliance with the GMP will receive FY 2013-14 funds for local street maintenance and improvements. The second-year’s funding also known as the “off year” (in this case, FY 2014-15) will be allocated automatically on the one-year anniversary of the current year’s allocation, without requiring any further checklist submittals from local jurisdictions.

A summary of the completed checklist submitted by the subject jurisdiction is attached. Staff recommends approval of the jurisdiction’s Checklist and allocation of funds.

Citizens Advisory Committee Review

The full Citizens Advisory Committee (CAC) reviewed the City of El Cerrito’s Checklist on May 27, 2015 and recommended approval.
City of El Cerrito
BIENNIAL COMPLIANCE CHECKLIST SUMMARY Calendar Years 2012 & 2013
OVERALL FINDING: Complies

According to the jurisdiction’s Checklist, the following findings have been made:

1. **Action Plans: Complies**
   The jurisdiction has implemented the actions and followed procedures as called for in its Action Plan. The jurisdiction has followed procedures outlined in the Authority’s *Implementation Guide* and applicable Action Plan.

2. **Transportation Mitigation Program: Complies**
   The jurisdiction has implemented a local and is participating in a regional mitigation program.

3. **Housing Options and Job Opportunities: Complies**
   The jurisdiction has submitted the required report demonstrating reasonable progress in providing housing opportunities for all income levels.

4. **Traffic Impact Studies: Complies**
   Where applicable, the jurisdiction has, in accordance with the Authority’s *Technical Procedures*, prepared traffic impact studies for projects generating more than 100 net new peak-hour vehicle trips.

5. **Cooperative, Multi-Jurisdictional Planning: Complies**
   The jurisdiction regularly participated in RTPC meetings; the jurisdiction's representative to the RTPC regularly reported to the council on RTPC activities; and the jurisdiction made land use and traffic data available for the countywide model.

6. **Five-Year Capital Improvement Program: Complies**
   The jurisdiction has an adopted CIP that meets Measure J requirements: Resolution 2013-33, June 18, 2013.

7. **Transportation Systems Management (TSM) Program: Complies**
   The jurisdiction has an adopted TSM Resolution or Ordinance that conforms with the Authority’s Model TSM Resolution: Ordinance 98-2, May 4, 1998.
8. **Maintenance of Effort (MoE): Complies.**
   The MoE requirement for the City of El Cerrito is $173,871.

9. **Posting of Signs: Complies.**
   Where applicable, the jurisdiction posted signs for all projects exceeding $250,000 that
   were funded in whole or in par with J funds.

10. **Adoption of the Measure J Growth Management Element (GME): Complies**
    The jurisdiction has adopted a GME to its General Plan that substantially complies with the
    intent of the Authority’s adopted Measure J Model GME. The jurisdiction Measure J GME
    was adopted by the City of El Cerrito’s Council on February 5, 2013, Resolution 2013-06.

11. **Adoption of a voter-approved Urban Limit Line (ULL): Complies**
    The jurisdiction has continuously complied with the County’s voter approved Measure J

12. **Other Considerations:** N/A

    **Certified By:** Mark Friedman, Mayor  
    **Date:** April 21, 2015

    **Date Received by CCTA:** May 1, 2015