<table>
<thead>
<tr>
<th>Subject</th>
<th>Development of a Transportation Sales Tax Transportation Expenditure Plan (TEP); Appointment of Additional Members to the Expenditure Plan Advisory Committee (EPAC)</th>
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<tbody>
<tr>
<td>Summary of Issues</td>
<td>At its May meeting, the Authority approved the formation of the EPAC and appointed individuals to establish an initial membership of the EPAC. The EPAC will be one component of a comprehensive stakeholder outreach program necessary to gain consensus on a Transportation Expenditure Plan (TEP) for a potential 2016 sales tax ballot measure. The committee membership is intended to represent a balance of stakeholders (defined by stakeholder categories) that reflect the broad range of issues and interests in Contra Costa. The initial membership did not include a member and alternate from all stakeholder categories. Staff committed to continue recruiting potential members and noted that interested individuals may be considered for appointment at future meetings of the Authority.</td>
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<td>Recommendations</td>
<td>Staff recommends the Authority appoint additional members to the EPAC as identified on Attachment C, and authorize the Chair to appoint potential new EPAC members on an interim basis and invite them to participate in upcoming EPAC meetings. Approval of interim EPAC member appointments would be considered at the next meeting of the Authority Board.</td>
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<td>Financial Implications</td>
<td>There is no additional cost to appoint new members to the EPAC over and above the costs associated with EPAC formation and facilitation.</td>
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Options

The Authority could choose to not approve the appointments and maintain the existing EPAC membership.

Attachments

A. Expenditure Plan Advisory Committee (EPAC) 
   Membership Categories
B. Initial EPAC Membership Approved by the Authority on May 20, 2015
C. List of Additional EPAC Nominees
D. EPAC Agenda for June 3, 2015 Meeting
E. Outline of Future EPAC Meeting Agenda Topics

Changes from Committee

N/A

Background

At its May meeting, the Authority approved the formation of the EPAC to advise the Authority regarding the development of a TEP. The EPAC will be one component of a comprehensive stakeholder outreach program necessary to gain consensus on a TEP for a potential 2016 sales tax ballot measure. To facilitate identification and recruitment of potential EPAC members, staff developed an EPAC membership category list (Attachment A). Attachment A has been modified from the list which was included in the May 20, 2015 Authority packet to add agriculture as a category. The resulting membership will maintain a balanced representation of key stakeholders across the EPAC membership categories that reflects the broad range of issues and interests in Contra Costa. The initial list of members appointed by the Authority on May 20, 2015 is included as Attachment B.

At that time, it was noted that additional members may be considered for appointment at future meetings of the Authority. Since the May Authority meeting, staff has continued its outreach to potential EPAC members and has identified additional individuals who have made a commitment to participate in the EPAC process. Staff recommends the appointment of the additional members and alternates to the EPAC as shown on Attachment C. Attachment C includes potential new members identified as of the date of the Authority meeting packet production. Staff anticipates that additional new potential members will be identified prior to the Authority meeting and that a
revised Attachment C will be provided as a meeting handout. Since some categories do not yet have a member and an alternate identified, it is further recommended that the Authority authorize the Chair to appoint new EPAC members on an interim basis and invite them to participate in upcoming EPAC meetings, pending final approval of appointments at the next meeting of the Authority Board. As noted at the time the Authority approved the formation of the EPAC, the Authority maintains the ability to amend the membership of the EPAC throughout the TEP development process as required.

With the appointments recommended with this action, all stakeholder categories identified on Attachment A will have one or more representatives with the exception of Public Health and Agriculture.

**EPAC Meetings**

The first meeting of the EPAC was held on June 3, 2015. The agenda for the first meeting is included as attachment D. The first EPAC meeting was well attended with a full roster of members in attendance. Many of the individuals that are proposed to be appointed through the recommended action also attended. The initial meeting included an agenda with presentations to orient EPAC members to the TEP, the Countywide Comprehensive Transportation Plan (CTP) and the role of the EPAC. The EMC Research consultant team also provided an update on public outreach and polling completed to date. The EPAC members were provided time to introduce themselves and their organizations and review the TEP Principles. The agenda also included a discussion and handout (Attachment E) on proposed topics for future EPAC meetings.

The EPAC will develop and approve minutes at subsequent meetings. Once approved, minutes will be included in subsequent Authority Board packets.
Expenditure Plan Advisory Committee (EPAC) Membership Categories

EPAC Membership Categories *:

- Business
- Labor
- Social Justice
- Environmental
- Taxpayers
- Goods Movement
- Disability
- Public Health
- Elderly
- Transit
- Development
- Bike/Pedestrian
- Faith-based Groups
- Youth Advocacy
- Education
- Agriculture **

* Regional Transportation Planning Committees (RTPCs) and their Technical Advisory Committees (TACs), Contra Costa jurisdictions, existing Authority advisory committees, and transit agencies would provide input through their own independent processes, including council and board meetings, Mayors Conference, Public Managers Association (PMA), Contra Costa Engineers Advisory Committee (CCEAC), etc.

** Category requested by the EPAC. The Planning Committee (PC) and Administration and Projects Committee (APC) concurred with this addition at their respective meetings on June 3 and June 4, 2015.
EPAC - Initial Membership Approved by the Authority on May 20, 2015

1. Bay Area Council
   • Mike Cunningham
   • Emily Loper (A)
2. Bike East Bay
   • Dave Campbell
   • Alternate to be determined
3. Building and Construction Trades Council
   • Bob Lilley
   • Alternate to be determined
4. Building Industry Association
   • Lisa Vordebreuggen
   • Bob Glover (A)
5. California Alliance for Jobs
   • Andy Fields
   • Michael Quigley (A)
6. Central Labor Council
   • Margaret Hanlon-Gradie
   • Cheryl Brown (A)
7. Public Health
   • To be determined
   • Alternate to be determined
8. Contra Costa Community College District
   • Tim Leong
   • Alternate to be determined
9. Contra Costa County Taxpayers Association
   • Jack Weir
   • Mike McGill (A)
10. Contra Costa County Office of Education
    • Bruce Burns
    • Terry Koehne (A)
11. East Bay Economic Development Alliance
    • Dennis Freeman
    • Anne O (A)
12. East Bay Leadership Council
13. East Bay Regional Park District
   - Sean Dougan
   - Erich Pfuehler (A)

14. Genesis
   - Reverend Hubert Ivery
   - Mary Lim-Lampe (A)

15. Greenbelt Alliance
   - Joel Devalcourt
   - Tom Brickley (A)

16. Paratransit
   - Rita Xavier
   - Shirley Cressey (A)

17. Rehabilitation Services of Northern California
   - Debbie Toth
   - Tighe Boyle (A)

18. Save Mount Diablo
   - Ron Brown;
   - Seth Adams (A)

19. TRANSFORM
   - Joel Ramos
   - Alternate to be determined

20. United Contractors
   - Emily Cohen
   - Man-Li Lin Kelly (A)
List of Additional EPAC Nominees

21. Alliance of Californians for Community Empowerment (ACCE)
   - David Sharples
   - Jovanna Fajardo (A)

22. Northern Waterfront Economic Development Initiative
   - Rich Seithel
   - Alternate to be determined

23. Sierra Club
   - Patrisha Piras
   - Matt Williams (A)

24. TRANSDEF
   - Peter Lydon
   - David Schonbrunn (A)

25. Urban Habitat
   - Bob Allen
   - Ellen Wu (A)

26. California Trucking Association
   - To be determined
   - To be determined

27. Agriculture
   - To be determined
   - To be determined
Expenditure Plan Advisory Committee Meeting AGENDA

(Full packet with attachments available at [www.ccta.net](http://www.ccta.net)
This meeting will be audio recorded and made available on the Contra Costa Transportation Authority’s website at a later date.

DATE: June 3, 2015

TIME: 10:00 am

PLACE: Embassy Suites Walnut Creek, Alameda Ballroom
1345 Treat Blvd.
Walnut Creek, CA 94597
(Adjacent to Contra Costa Transportation Authority Offices and conveniently accessible by BART at the Pleasant Hill/Contra Costa Centre station.)

A. CONVENE MEETING: Julie Pierce, Authority Chair, will welcome the group to the first meeting of the Expenditure Plan Advisory Committee (EPAC).

B. PUBLIC COMMENT: Members of the public are invited to address the EPAC regarding any item that is not listed on the agenda. Please complete one of the speaker cards in advance of the meeting and hand it to a member of the staff.

C. APPROVAL OF MINUTES: Not Applicable

D. GENERAL BUSINESS:

D.1 EPAC Meeting Calendar. (Attachment – Information)

D.2 EPAC Roster. EPAC members will introduce themselves. (Attachment – Information)

1.0 Purpose of Expenditure Plan Advisory Committee (EPAC). David Early, Principal at PlaceWorks, will explain how the EPAC fits into the Transportation Expenditure Plan (TEP) process. David will also explain how input from the EPAC will contribute to the TEP process. (Attachment – Information)
2.0 **Impetus for the Transportation Expenditure Plan (TEP).** Randell Iwasaki, Contra Costa Transportation Authority (CCTA) Executive Director, will give a PowerPoint presentation focused on the history of ballot measures in Contra Costa County, CCTA’s success in delivering projects and why Contra Costa County is thinking about a new ballot measure.

3.0 **Overview of Comprehensive Countywide Transportation Plan (CTP).** Martin Engelmann, Contra Costa Transportation Authority (CCTA) Deputy Executive Director, Planning, will give a PowerPoint presentation that provides information on the CTP.

4.0 **Public Opinion Research and Other Potential Ballot Measures.** Alex Evans, Principal at EMC Research, will present an overview of the public opinion research that has been done to date and will also discuss other potential upcoming ballot measures.

**Lunch Break.** EPAC members will be provided lunch to eat during subsequent items.

**RECONVENE MEETING**

5.0 **Transportation Expenditure Plan (TEP) Principles for a New Transportation Expenditure Plan – Presentation and Discussion.** David Early will make a presentation and facilitate discussion of the TEP principles. *(Attachment – Information)*

6.0 **Self-Introductions by All Members.** Expenditure Plan Advisory Committee (EPAC) members will be given 1 to 2 minutes to introduce themselves, the organizations that they represent, and the key issues they hope to see addressed in the process.

7.0 **Expenditure Plan Advisory Committee (EPAC) Ground Rules.** David Early, Principal at PlaceWorks, will review the EPAC Ground Rules. These rules will apply to the organization and conduct of EPAC business.

8.0 **Outline and Discussion of Meeting Agendas through December.** David Early will present the list of potential topics for subsequent meetings and facilitate discussion of potential topics. Future agenda items will also be discussed at each meeting.

9.0 **ADJOURNMENT:** Adjournment to the next meeting scheduled for Wednesday, July 1, 2015 at 10:00am

**ANY WRITINGS OR DOCUMENTS** pertaining to an open session item provided to a majority of the Committee less than 72 hours prior to the meeting shall be made available for public inspection at 2999 Oak Road, Suite 100, Walnut Creek, California, during normal business hours.

**PUBLIC COMMENT:** The public may comment on any matter on the agenda, or related matters not on the agenda, by completing a speaker card (available in meeting room), which should be provided to a CCTA staff member. Public comment may be limited to three minutes (or other such time period as determined by the Chair), in accordance with CCTA’s Administrative Code, Section 103.4(b).

**TRANSLATION SERVICES:** If you require a translator to facilitate testimony to the Authority, please contact Danice at (925) 256-4722 no later than 48 hours in advance of the scheduled meeting. *Si usted requiere un traductor para facilitar testimonio a la Authority, por favor llame Danice al (925) 256-4722, 48 horas antes de la asamblea.*

**ADA COMPLIANCE** This Agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and the Ralph M. Brown Act (Cal. Govt. Code Sec. 54954.2). Persons requesting a disability-related modification or accommodation should contact Danice Rosenbohm (925-256-4722) during regular business hours, at least 24 hours prior to the time of the meeting.
Draft Agenda Topics for Future EPAC Meetings

July:
- Problem Statement (available funding vs. “project wishlist”)
- Presentation by RTPCs/Transit Operators
- Allow every EPAC member time to voice priorities
- Open discussion based on members’ presentations

August/September/October:
- EPAC input on CTP EIR alternatives
- Discussion Regarding Priorities
  - Expansion / Maintenance
  - Programs / Projects
    - Existing programs
      - Maintain Local Roads
      - Arterial
      - Transit
      - Bike/Ped.
      - TOD Projects
      - Other Programs?
  - Specific Projects
  - Planning Area Priorities
- Policies
  - ULL/GMP
  - Timely Use of Funds
  - Eligible Costs

November:
- Draft TEP