**Administration and Projects Committee STAFF REPORT**

**Meeting Date:** June 4, 2015

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<tr>
<th>Subject</th>
<th>Various Projects – Authorization to Sign Agreements with California Highway Patrol (CHP) for Construction Zone Enhanced Enforcement Program (COZEEP) Services</th>
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<td>Summary of Issues</td>
<td>The COZEEP is an interagency service provided by CHP. COZEEP services are frequently utilized on Authority highway construction projects and annual agreements are needed to utilize these services.</td>
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<td>Recommendations</td>
<td>Staff seeks approval of Resolution 15-23-P which will delegate authorization for executing COZEEP agreements and any amendments to the Executive Director or his designee.</td>
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<td>Financial Implications</td>
<td>Funding for COZEEP services have been allocated by Resolutions for each project’s construction award and will be drawn from project funds.</td>
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<td>Options</td>
<td>The Authority could elect not to approve this request; however, each individual COZEEP agreement would need to be approved by the Authority.</td>
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<td>Attachments</td>
<td>A. Resolution 15-23-P</td>
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**Background**

The COZEEP is an interagency service provided by CHP. It enables Caltrans and local authorities to hire CHP officers and vehicles to patrol project construction zones. COZEEP is used to increase traffic enforcement above normal levels in situations where traffic problems are anticipated, to reduce the potential for traffic accidents within a construction zone, and to reduce traffic speeds to the posted speed limits. CHP Officers may be used to slow down or assist in stopping or directing traffic to enable necessary breaks in traffic for critical movements of the Contractor’s equipment and operations, such as during the erection or removal of bridge falsework over traffic lanes, or when traffic will be switched onto a detoured route.
CHP services are requested on an as-needed basis by the project’s Resident Engineer. Under an agreement, the Authority reimburses CHP for the actual cost of their COZEEP activities. Funding for COZEEP services has been allocated by Resolutions for each project’s construction award and is drawn from project funds. Costs depend on size and complexity of a project, and typically range from $10,000 to $50,000 per project on an annual basis.

COZEEP services are made available on a countywide basis for Authority highway construction projects based upon a COZEEP agreement between CHP and the Authority. It is anticipated that the countywide COZEEP agreement will be executed on an annual basis, and be effective for the calendar year.

Since these annual agreements are fully funded by project Resolutions and are of a routine nature, staff seeks approval of Resolution 15-23-P to delegate authorization to execute COZEEP agreements, and any amendments, to the Executive Director or his designee.
Resolution 15-23-P

RE: Authorization to Sign Agreements for California Highway Patrol Services

WHEREAS, the Contra Costa Transportation Authority (Authority) administers construction projects on the State Highway System, and

WHEREAS, the Authority wishes to utilize Construction Zone Enhanced Enforcement Program (COZEEP) services provided by the California Highway Patrol, and

WHEREAS, agreements with the California Highway Patrol are needed in order to request COZEEP services on Authority projects, and

WHEREAS, the Authority wishes to delegate authorization to execute these agreements and any amendments thereto to the Executive Director or his designee, and

NOW, THEREFORE, BE IT RESOLVED, that the Executive Director or his designee be authorized to execute all COZEEP agreements and any amendments thereto with the California Highway Patrol.

Julie K. Pierce, Chair

This RESOLUTION was entered into at a meeting of the Contra Costa Transportation Authority held on June 17, 2015 in Walnut Creek, California.

Attest: ______________________________________

Danice J. Rosenbohm, Executive Secretary